

## UPTOWN SPECIAL SERVICE AREA #34

ADVISORY COMMISSION MEETING - TUESDAY, APRIL 26<sup>th</sup> 2016

Offices of Illinois Action for Children, Suite 1002 - Bridgeview Bank Building (4753 N. Broadway)

### MEETING MINUTES

**Commissioners Present:** Terry Tuohy (Chair), Kelly Cheng, Noreen Keeney, Josh Reitman

**Commissioners Absent:** David Rettker (Treasurer), Jacob Karaca, Chip Long, Warren Preis, Marc Vuong

**Other in Attendance:** Sara Dinges, President/CEO (Uptown United)  
Justin Weidl, Business District Manager (Uptown United)  
Greg Carroll, Director of Partnerships and Events (Uptown United)  
Joy Coombes, CPA, MST (Eilts & Associates, Inc.)  
Matthew Hoffman, Artist and Designer (You Are Beautiful, Inc.)

*Meeting called to order at 4:45pm*

### PUBLIC INPUT

Matthew Hoffman, Artist and Designer (You Are Beautiful, Inc.) introduced himself and spoke about his background and artwork. He explained the design and implementation techniques for three proposed public art installations along North Broadway. He also gave an overview of a fourth proposed public art installation at Buena Circle. The cost for the installations along North Broadway would be paid for by both Uptown United and Uptown SSA #34. The Buena Circle installation would be paid for by both Buena Park Neighbors and Uptown SSA #34.

*Motion to allocate \$5,200 towards three public art installations along North Broadway and \$2,800 towards a public art installation at Buena Circle. **VOTE: Tuohy, Motion; Reitman, 2<sup>nd</sup>. Unanimous by voice vote.***

### MINUTES

On acceptance of minutes for the below meetings:

*Motion to accept March 29, 2016 minutes.*

**VOTE: Cheng, Motion; Reitman, 2<sup>nd</sup>. Unanimous by voice vote.**

### BUDGET AND FINANCIAL REPORT

Statement of Financial Position and First Quarter Budget vs. Actuals 2016 presented by Justin Weidl.

### 2015 AUDIT

Joy Coombes, CPA, MST (Eilts & Associates, Inc.) introduced herself and presented an Independent Auditor's Report. Joy explained the change from following a basis of accounting similar to a not-for-profit entity under the standards of the Financial Accounting Standards Board (FASB) to the standards established by the Government Accounting Standards Board (GASB). This was done at the request of the City of Chicago. The auditor's report expresses an unqualified / unmodified opinion on the financial statements of Uptown SSA #34.

### COMMISSION VACANCIES/MAKE-UP

Justin Weidl gave an update on renewal status of each Commissioner. He also presented an amendment to the By-laws which would reduce the number of commission seats from sixteen to thirteen. This was prepared at the request of the City of Chicago.

*Motion to amend Uptown SSA #34 By-laws to reduce the number of commission seats from sixteen to thirteen.*

**VOTE: Reitman, Motion; Keeney, 2<sup>nd</sup>. Unanimous by voice vote.**

#### CURB APPEAL REBATE PROGRAM

Justin Weidl presented a Curb Appeal Rebate application submitted by Chiu Quon Bakery (1127 W Argyle St.). The application requests a rebate in the amount of \$5,000 for a new signage and awning project totaling \$12,620. *Motion to approve a \$5,000 rebate to Chiu Quon Bakery upon completion and payment of new signage and awning project.* **VOTE: Reitman, Motion; Cheng, 2<sup>nd</sup>. Unanimous by voice vote.**

Justin Weidl presented a Curb Appeal Rebate application submitted by Hai Yen Restaurant (1055 W Argyle St.). The application requests a rebate in the amount of \$5,000 for a new signage and banner project totaling \$10,972. *Motion to approve a \$5,000 rebate to Hai Yen Restaurant upon completion and payment of new signage and banner project.* **VOTE: Reitman, Motion; Cheng, 2<sup>nd</sup>. Unanimous by voice vote.**

#### SECURITY CAMERA REBATE PROGRAM

Justin Weidl presented a Security Camera Rebate application submitted by The Shift Chicago (4101 N Broadway). The application requests a rebate in the amount of \$399.35 for a camera system totaling \$798.69. *Motion to approve a \$399.35 rebate to The Shift Chicago upon completion and payment of camera system.* **VOTE: Reitman, Motion; Keeney, 2<sup>nd</sup>. Unanimous by voice vote.**

Justin Weidl presented a Security Camera Rebate application submitted by Chiu Quon Bakery (1127 W Argyle St.). The application requests a rebate in the amount of \$2,406.05 for a camera system totaling \$4,812.09. *Justin to verify locations of cameras and request additional information regarding the cost of this system.*

Justin Weidl presented a Security Camera Rebate application submitted by Hai Yen Restaurant (1055 W Argyle St.). The application requests a rebate in the amount of \$1,614.03 for a camera system totaling \$3,228.07. *Motion to approve a \$1,614.03 rebate to Hai Yen Restaurant upon completion and payment of camera system.* **VOTE: Reitman, Motion; Keeney, 2<sup>nd</sup>. Unanimous by voice vote.**

#### COMMUNITY EVENT GRANT PROGRAM

Greg Carroll presented a schedule of Uptown United/Business Partners Chamber events for the 2016 calendar year and requested an allocation of \$16,500 towards these events. *Motion to approve a \$16,500 allocation towards Uptown United/Business Partners Chamber events in 2016.* **VOTE: Reitman, Motion; Cheng, 2<sup>nd</sup>. Unanimous by voice vote.**

Greg Carroll presented a Community Event Grant application submitted by Buena Park Neighbors. The application requests a grant in the amount of \$1,500 to sponsor two concerts in Buena Circle which costs \$3,000. *Motion to approve a \$1,500 grant to Buena Park Neighbors for two concerts in Buena Circle.* **VOTE: Cheng, Motion; Tuohy, 2<sup>nd</sup>. Unanimous by voice vote.**

Greg Carroll presented a Community Event Grant application submitted by the Institute of Cultural Affairs (ICA). The application requests a grant in the amount of \$800 to sponsor a Garden Walk which costs \$3,550. *Motion to approve a \$1,500 grant to Buena Park Neighbors for two concerts in Buena Circle.* **VOTE: Reitman, Motion; Tuohy, 2<sup>nd</sup>. Unanimous by voice vote.**

#### ADJOURNMENT

*Motion to adjourn at 5:58pm.* **VOTE: Tuohy, Motion; Reitman, 2<sup>nd</sup>. Unanimous by voice vote.**

*Meeting minutes approved at May 24, 2016 meeting*