

## UPTOWN SPECIAL SERVICE AREA #34

ADVISORY COMMISSION MEETING - TUESDAY, JUNE 21<sup>st</sup> 2016

Offices of Illinois Action for Children, Suite 1002 - Bridgeview Bank Building (4753 North Broadway)

### MEETING MINUTES

**Commissioners Present:** Josh Reitman (Vice-Chair), David Rettker (Treasurer), Kelly Cheng, Jacob Karaca, Chip Long

**Commissioners Absent:** Terry Tuohy (Chair), Noreen Keeney (Secretary), Marc Vuong

**Other in Attendance:** Sara Dinges, Executive Director (Uptown United)  
Justin Weidl, Business District Manager (Uptown United)  
Greg Carroll, Director of Partnerships and Events (Uptown United)  
Ally Brisbin, Director of Business Services (Uptown Business Partners)  
Mark Heffron, Method  
Lesley Showers, Institute of Cultural Affairs  
Karl Sullivan, Wilson Abbey  
Brady Gott, Cleanslate

*Meeting called to order at 4:33pm*

### PUBLIC INPUT

Karl Sullivan introduced himself and shared his interest in becoming an Uptown SSA #34 Commissioner. Karl manages Wilson Abbey and Everybody's Coffee which is located within SSA #34 on Wilson Avenue.

Mark Heffron introduced himself and shared his interest in becoming an Uptown SSA #34 Commissioner. Mark works with Cedar Street and Method which is located within SSA #34 on North Broadway.

Lesley Showers introduced herself and shared interest in becoming an Uptown SSA #34 Commissioner. Lesley manages the Institute of Cultural Affairs (ICA) building which is located within SSA #34 on Sheridan Road.

Brady Gott introduced himself and gave background information on Cleanslate. He provided an overview of the SSA's current litter and graffiti removal contracts with Cleanslate and explained options for snow removal services for the 2016/2017 season.

### MINUTES

On acceptance of minutes for the below meeting:

*Motion to accept May 24, 2016 minutes.*

**VOTE: Karaca, Motion; Long, 2<sup>nd</sup>. Unanimous by voice vote.**

### BUDGET AND FINANCIAL REPORT

Statement of Financial Position and Budget vs. Actuals through May 2016 were presented by Justin Weidl. Budget vs. Actuals were presented as cash basis through May 2016 and as accrual basis through December 2016 in order to understand financial obligations through 2016.

## 2017 SERVICES, BUDGET AND SERVICE PROVIDER AGENCY

Justin Weidl presented the 2017 work plan, budget and services to be provided by Uptown United as the sole service provider of SSA #34. Justin provided a matrix showing 2017 budget in comparison to both the original and amended 2016 budgets.

*Motion to approve 2017 work plan, 2017 budget, 2017 services and for Uptown United to be the sole service provider of SSA #34.*

**VOTE: Rettker, Motion; Cheng, 2<sup>nd</sup>. Unanimous by voice vote.**

## CLEANSLATE CONTRACT AMENDMENT

Justin Weidl summarized the SSA's existing contracts for litter abatement and snow removal with Cleanslate. He presented a contract amendment that would combine the two services and expand Cleanslate's services to seven days a week, twelve months a year. The amendment would replace sidewalk snow plowing with shovel and blower snow removal. Chip Long expressed concern that shovels and blowers may not be enough during larger snow events. Justin to inquire about "per occurrence" pricing for larger snow events.

*Justin to report additional information at the September 27<sup>th</sup> meeting.*

## WORKPLAN PROJECTS

Justin Weidl presented a Security Camera Rebate application from City Sports (4601 North Broadway). Kelly Cheng asked if the cameras have been registered with the Chicago Police Department's *CHICAGO Plan* initiative. Justin Weidl offered to follow-up and verify that the cameras have been registered.

*Motion to approve Security Camera Rebate payment to City Sports once applicant submits a completed form to register cameras with the CHICAGO Plan initiative.*

**VOTE: Karaca, Motion; Cheng, 2<sup>nd</sup>. Unanimous by voice vote.**

## UPTOWN UNITED EXECUTIVE DIRECTOR TRANSITION

Sara Dinges will be resigning from the Executive Director position at Uptown United effective July 7<sup>th</sup>, 2016. The Uptown United Board of Directors has begun a search for her replacement. Chip Long thanked Sara for all of her hard work and effective leadership over the past few years.

## NEXT MEETING

Next meeting is scheduled for Tuesday, September 27<sup>th</sup>.

## ADJOURNMENT

*Motion to adjourn at 5:14pm. VOTE: Karaca, Motion; Long, 2<sup>nd</sup>. Unanimous by voice vote.*

*Meeting minutes approved at September 27, 2016 meeting*