

# UPTOWN SPECIAL SERVICE AREA #34

ADVISORY COMMISSION MEETING - WEDNESDAY, DECEMBER 7<sup>th</sup> 2016

First Floor Conference Room - Bridgeview Bank Building (4753 North Broadway)

## MEETING MINUTES

**Commissioners Present:** Terry Tuohy (Chair), Josh Reitman (Vice-Chair), Noreen Keeney (Secretary), David Rettker (Treasurer), Kelly Cheng, Jared Dolan, Mark Heffron, Patti Eick Hutzel, Jacob Karaca, Chip Long, Lesley Showers, Karl Sullivan

**Commissioners Absent:** Marc Vuong

**Other in Attendance:** Martin Sorge, Executive Director (Uptown United)  
Justin Weidl, Business District Manager (Uptown United)

*Meeting called to order at 4:33pm*

## PREVIOUS MEETING MINUTES

On acceptance of minutes for the below meeting:

*Motion to accept September 27, 2016 minutes.*

**VOTE: Reitman, Motion; Rettker, 2<sup>nd</sup>. Unanimous by voice vote.**

## BUDGET AND FINANCIAL REPORT

Statement of Financial Position and Budget vs. Actuals through November 30, 2016 were presented by Justin Weidl. Accounts receivable of \$29,207.00 is remaining amount of TIF Rebate which will be paid by the City over a multi-year span. Budget vs. Actuals were presented as cash basis through November 30, 2016 and as accrual basis through December 31, 2016 to understand financial obligations through the end of 2016. The 2015 "current" collection has remained \$17,165 less than budgeted. Additionally, late collections which were budgeted to collect \$20,000 has rebated \$5,380. Income for 2016 could come up \$42,545 short and staff will continue to monitor this.

## 2017 MEETING SCHEDULE AND ESTABLISHMENT OF A GRANT AND REBATE PROGRAMS COMMITTEE

Justin Weidl presented a 2017 meeting schedule that would have the full advisory commission meet every other month in 2017. To review grant and rebate program applications more efficiently, staff recommends the establishment of a *Grant and Rebate Programs Committee* that would meet the months that the full advisory committee doesn't meet.

*Motion to approve 2017 meeting schedule and establish a Grant and Rebate Programs Committee.*

**VOTE: Cheng, Motion; Rettker, 2<sup>nd</sup>. Unanimous by voice vote.**

## CURB APPEAL REBATE PROGRAM

Justin Weidl presented a Curb Appeal Rebate application from Betty Hamal (1359-63 West Wilson). The project includes tuckpointing, power washing, brick replacement, and removal of old signage. Reitman asked if maintenance and repair projects are eligible for the Curb Appeal Rebate program. Weidl explained that the application states that "*façade renovations and restoration*" is an eligible project as well as "*removal of unused signage structures.*"

*Motion to approve Curb Appeal Rebate application from Betty Hamal for up to \$3,250.*

**VOTE: Reitman, Motion; Rettker, 2<sup>nd</sup>. Unanimous by voice vote.**

Justin Weidl presented two Curb Appeal Rebate applications from Jennifer Pham for two businesses located at 1069 West Argyle. The project for Mini Tx Pharmacy includes a new awning and light-up logo on the front of the business. The project at AW Physical Rehab includes a new awning. Two proposals were provided which combined this work into one larger project. Karaca asked if the exterior brick staining and resurfacing included the use of dryvit. Weidl to confirm material use with applicant. Reitman questions how the commission should determine the project cost per business. Tuohy requested that the applicant provide two separate quotes, one for each business. Weidl to follow up with applicant to request additional information.

*Motion to approve Curb Appeal Rebate application from Mini Tx Pharmacy for up to \$5,000.*

**VOTE: Rettker, Motion; Tuohy, 2<sup>nd</sup>. All opposed.**

*Motion to approve Curb Appeal Rebate application from AW Physical Rehab for up to \$5,000.*

**VOTE: Reitman, Motion; Cheng, 2<sup>nd</sup>. All opposed.**

#### COMMUNITY EVENT GRANT

Justin Weidl presented a Community Event Grant application from Axis Lab. The grant would help fund the Baseline Holiday Market on December 10<sup>th</sup>, 2016.

*Motion to approve Community Event Grant application from Axis Lab for \$1,000.*

**VOTE: Cheng, Motion; Reitman, 2<sup>nd</sup>. Unanimous by voice vote.**

#### PUBLIC ART GRANT

Justin Weidl presented a Public Art Grant application from Axis Lab. The grant would help fund three art installations in the CTA's vacant storefront space along Argyle Street. The applicant is still awaiting a signature and right-of-entry letter from the CTA. Heffron asked if the artwork would be visible at night and if any lighting would be provided. Sullivan asked if there will be access into the storefront space, or if the artwork will only be visible to those passing by. Tuohy asked how many pieces of art would be on display and where the artwork would be stored afterwards. Weidl to follow up with the applicant and invite the applicant to present at the January 24<sup>th</sup>, 2017 meeting.

*Motion to approve Public Art Grant application from Axis Lab for \$5,000.*

**VOTE: Heffron, Motion; Karaca, 2<sup>nd</sup>. All opposed.**

Justin Weidl presented a Public Art Grant application from Jennifer Pham with Mini Tx Pharmacy. The grant would help fund a mural on the side of the storefront located at 1069 West Argyle Street. Reitman asked if an artist has been selected. Tuohy asked if there is a visual showing what the mural will look like. Weidl to follow up with the applicant and request additional information.

*Motion to approve Public Art Grant application from Jennifer Pham with Mini Tx Pharmacy for \$5,000.*

**VOTE: Reitman, Motion; Tuohy, 2<sup>nd</sup>. All opposed.**

#### NEXT MEETING

Next meeting is scheduled for Tuesday, January 24<sup>th</sup>, 2017.

#### ADJOURNMENT

*Motion to adjourn at 5:17pm. VOTE: Cheng, Motion; Tuohy, 2<sup>nd</sup>. Unanimous by voice vote.*

*Meeting minutes approved at January 24, 2017 meeting*