

Wednesday, December 6<sup>th</sup> 2017  
Bridgeview Bank Building (4753 North Broadway)  
1<sup>st</sup> Floor Conference Room - 4:30pm

Commissioners Present: Terry Tuohy (Chair), Josh Reitman (Vice-Chair), David Rettker (Treasurer), Jared Dolan, Patti Eick-Hutzler, Jacob Karaca, Lesley Showers, Karl Sullivan  
Commissioners Absent: Noreen Keeney (Secretary), Kelly Cheng, Mark Heffron, Marc Young  
Others in Attendance: Martin Sorge (Uptown United), Justin Weidl (Uptown United), Greg Carroll (Uptown United), John Blick (Business Partners), Dominic Irpino (Irpino Real Estate), Mike Beltz (BrightView Landscape Services), Andy Sohengen (BrightView Landscape Services)

### 1. Welcome and Call to Order

- a. Reitman called meeting to order at 4:36pm.
- b. Mike Beltz and Andy Sohengen introduced themselves and presented information about BrightView Landscape Services.
- c. Dominic Irpino introduced himself and expressed interest in joining the Commission to replace Charles Long whose term expired in October 2017.

### 2. Approval of Minutes

- a. On acceptance of minutes for the below meeting:

*Motion to accept October 24<sup>th</sup> 2017 minutes.*

**Motion:** Rettker                      **Second:** Reitman

**VOTE:** Approve – All              **Motion Passes.**

### 3. Budget and Financial Report

- a. Weidl presented a financial report.
  - i. Balance Sheet looks healthy and typical for this time of year and reflects second installment of property taxes being received.
  - ii. Budget v. Actuals also looks good and typical for this time of year. Accrual report projects a healthy carry-over amount of approximately 14% into 2018. Majority of carry-over will come from projects that could not be completed due to CDOT's streetscape project at Lawrence and Broadway being behind schedule.

### 4. 2018 Landscape Maintenance Proposals Review

- a. Weidl presented five proposals for 2018 landscape maintenance and seasonal display services. He also shared information from seven different references.
  - i. Tuohy mentioned the importance of having high quality and eye-catching seasonal displays that communicate the quality of the neighborhood.
  - ii. Rettker commented on the differing levels of quality presented in the photos included in each proposal.
  - iii. Reitman commented that the lower cost proposals appear to have seasonal displays that are not as full or colorful.



*Motion to approve proposal by Christy Webber Landscapes.*

**Motion:** Rettker

**Second:** Reitman

**VOTE:** Approve – All

**Motion Passes**

## 5. 2018 Permeable Paver Maintenance Proposals Review

- a. Weidl presented two proposals for 2018 permeable paver maintenance. He also cited responsibilities included in the CDOT maintenance agreement.
  - i. Reitman noted that Cleanslate in on Argyle Street 7-days a week and that they are very familiar with Argyle Street.
  - ii. Tuohy confirmed that Cleanslate performed the permeable paver maintenance in 2017 and Weidl commented that they did an excellent job with preventative maintenance tasks.

*Motion to approve proposal by Cleanslate.*

**Motion:** Karaca

**Second:** Rettker

**VOTE:** Approve – All

**Motion Passes**

## 6. Security Rebate Program

- a. Weidl presented a Security Rebate application from the Buddhist Temple of Chicago (1151 W Leland Avenue). The project includes three exterior cameras and necessary hardware.

*Motion to approve Security Rebate application by Buddhist Temple of Chicago.*

**Motion:** Karaca

**Second:** Reitman

**VOTE:** Approve – All

**Motion Passes**

## 7. 2018 Meeting Schedule and Next Meeting

- a. Weidl presented a 2018 meeting schedule.

*Motion to approve 2018 Meeting Schedule.*

**Motion:** Rettker

**Second:** Reitman

**VOTE:** Approve – All

**Motion Passes**

## 8. Adjournment

*Motion to adjourn at 5:23pm.*

**Motion:** Tuohy

**Second:** Reitman

**VOTE:** Approve – All

**Motion Passes**

**Next Meeting: Tuesday, January 23<sup>th</sup> 2018**

Submitted By: Justin Weidl, Business District Manager