

Wednesday, December 5<sup>th</sup> 2018  
Bridgeview Bank Building (4753 North Broadway)  
1<sup>st</sup> Floor Conference Room - 4:30pm

Commissioners Present: Terry Tuohy (Chair), Josh Reitman (Vice-Chair),  
David Rettker (Treasurer), Noreen Keeney (Secretary), Kelly Cheng,  
Patti Eick-Hutzel, Cam Ngan Hoang, Dominic Irpino, Jacob Karaca,  
Lesley Showers, Karl Sullivan  
Commissioners Absent: Jared Dolan, Mark Heffron  
Others in Attendance: Martin Sorge (Uptown United), Justin Weidl (Uptown United),  
Tyler Walters (BrightView Landscape Services)

**1. Welcome and Call to Order**

- a. Reitman called meeting to order at 4:34pm.

**2. Public Input**

- a. Tyler Walters from BrightView Landscape Services introduced himself and presented a proposal for 2019 landscape maintenance services.

**3. Approval of Minutes**

- a. On acceptance of minutes for the below meeting:  
*Motion to accept October 16<sup>th</sup> 2018 minutes.*

**Motion:** Cheng

**Second:** Rettker

**VOTE:** Approve – All

**Motion Passes.**

**4. Budget and Financial Report**

- a. Weidl presented a financial report.
  - i. Accounts receivable of \$188,906 is a TIF Rebate that will be paid in 2019. Accounts Payable of \$486,965 includes all committed funds and a \$353,382 repayment of levy over-assessment due to County error.
  - ii. Current collections are 91% of anticipated due to County error.
  - iii. Ending balance for the year is projected to be right around \$65,000 which was budgeted for 2019 carry-over.
- b. Weidl presented information from the City of Chicago Department of Planning and Development that the 2019 budget may need to be adjusted by \$146,672 to allow for a full repayment of the levy over-assessment in 2019.
  - i. This amount would need to be deducted from 2.08 Sidewalk Maintenance.
  - ii. Weidl presented three options for amending the contract with Cleanslate to offset this cost.
  - iii. Cheng commenetd that Argyle Street needs litter abatement every day.
  - iv. Rettker commented that it is important to select the right two half days.
  - v. Irpino stated that 7-days a week service is more important than crew size.
  - vi. Reitman suggested revisiting this contract in January 2019.

*Motion to amend contract with Cleanslate to provide 1 supervisor and 3 interns for 5 full days + 2 half days if budget needs to be adjusted by \$146,672.*

**Motion:** Cheng

**Second:** Keeney

**VOTE:** Approve – All

**Motion Passes.**



## 5. 2019 Landscape Maintenance Proposals Review

- a. Weidl presented four proposals for 2019 landscape maintenance services.
  - i. Reitman commented that cost should drive the decision due to the 2019 budget.
  - ii. Weidl commented that A Safe Haven's number don't align with other bids.

*Motion to approve proposal from Moore Landscapes for 2019 landscape maintenance services.*

**Motion:** Rettker                      **Second:** Keeney

**VOTE:** Approve – All              **Motion Passes.**

## 6. Curb Appeal Rebate Program

- a. Weidl presented data on the Curb Appeal Rebate Program from 2016-2018.
  - i. Cheng suggested requiring that work is completed within the calendar year.
  - ii. Reitman suggested lowering the budget from \$20,000 to \$15,000.
  - iii. Irpino suggested lowering the maximum rebate amount from \$5,000 to \$3,000.

## 7. Security Rebate Program

- a. Weidl presented data on the Security Rebate Program from 2016-2018.
  - i. Reitman suggested lowering the budget from \$10,000 to \$5,000.
  - ii. Irpino suggested lowering the maximum rebate amount from \$5,000 to \$1,000.

## 8. Public Art Grant Program

- a. Weidl presented data on the Public Art Grant Program from 2016-2018.
  - i. Reitman suggested lowering the budget from \$10,000 to \$8,000.
  - ii. Irpino suggested lowering the maximum rebate amount from \$5,000 to \$4,000.

## 9. Community Events Grant Program

- a. Weidl presented data on the Community Events Grant Program from 2016-2018.
  - i. Reitman suggested lowering the budget from \$25,000 to \$20,000.
  - ii. Cheng suggested keeping the maximum grant amount at \$5,000.
  - iii. Sorge suggested requiring that events take place outside.

## 10. 2019 Meeting Schedule and Next Meeting

- a. Weidl presented a 2019 Meeting Schedule.

*Motion to approve 2019 Meeting Schedule.*

**Motion:** Cheng                      **Second:** Reitman

**VOTE:** Approve – All              **Motion Passes.**

- b. Next meeting is scheduled for Tuesday, January 22<sup>nd</sup> at 4:30pm.

## ii. Adjournment

*Motion to adjourn at 5:37pm.*

**Motion:** Rettker                      **Second:** Keeney

**VOTE:** Approve – All              **Motion Passes**

**Next Meeting: Tuesday, January 22<sup>nd</sup> 2019**

Submitted By: Justin Weidl, Business District Manager