

Wednesday, December 4th 2019
Uptown Bank Building (4753 North Broadway)
1st Floor Conference Room - 4:30pm

Commissioners Present: Terry Tuohy (Chair), Josh Reitman (Vice-Chair), Kelly Cheng, Jared Dolan, Cam Ngan Hoang, Patti Eick-Hutzler, Dominic Irpino, Lesley Showers, Karl Sullivan
Commissioners Absent: David Rettker (Treasurer), Noreen Keeney (Secretary), Jacob Karaca, Liz Peterson
Others in Attendance: Martin Sorge (Uptown United), Justin Weidl (Uptown United), Mark Henning (Moore Landscapes)

1. Welcome and Call to Order

- a. Tuohy called meeting to order at 4:32pm.

2. Public Input

- a. Mark Henning from Moore Landscapes introduced himself and shared his interest in being awarded the 2020 Landscape Maintenance contract.

3. Approval of Minutes

- a. On acceptance of minutes for the below meeting:

Motion to accept September 17th 2019 minutes.

Motion: Sullivan

Second: Showers

VOTE: Approve – All

Motion Passes.

Motion to accept October 22nd 2019 minutes.

Motion: Showers

Second: Cheng

VOTE: Approve – All

Motion Passes.

4. Budget and Financial Report

- a. Weidl presented a financial report.
 - i. Accounts receivable of \$18,891 is a TIF Rebate that will be paid in 2020.
 - ii. Accounts payable of \$132,843 includes all committed funds and repayment plan.
 - iii. 2019 started with \$168,417 in checking account.
 - iv. Current collections are on track for 2019 at 100% of budget.
 - v. \$39,375 is projected to be unspent from the 2019 budget.
 - vi. \$142,792 is projected to remain in the checking account to start 2020.

5. 2019 Audit Proposals

- a. Weidl presented three audit proposal. Eight auditors were invited to bid on the contract.

Motion to approve proposal from Bravos & Associates.

Motion: Cheng

Second: Irpino

VOTE: Approve – All

Motion Passes.



6. 2020 Landscape Maintenance Proposals

- a. Weidl presented five landscape maintenance proposals. City Grange has been involved in the Uptown community for years and knows the neighborhood well. Both Moore Landscapes and BrightView proposals are under budget.
- b. Irpino commented that Moore Landscapes has a very good reputation.

Motion to approve 2020 Landscape Maintenance proposal by Moore Landscape with the exception of the \$5,800 Uptown Square planter container services.

Motion: Cheng **Second:** Irpino
VOTE: Approve – All **Motion Passes.**

Motion to approve City Grange 2020 proposal of \$5,358 for Uptown Square containers only.

Motion: Cheng **Second:** Irpino
VOTE: Approve – All **Motion Passes.**

7. 2020 Permeable Paver Maintenance Proposals

- a. Weidl presented two permeable paver maintenance proposals.

Motion to approve 2020 Permeable Paver Maintenance proposal by Moore Landscapes.

Motion: Cheng **Second:** Irpino
VOTE: Approve – All **Motion Passes.**

8. Security Rebate Program

- a. Weidl presented a \$200 grant request from TAG Capital for gate security at 4649 North Broadway.
 - i. Reitman asked if gate modifications are eligible for rebates.
 - ii. Tuohy confirmed that any security enhancement is eligible.
 - iii. Irpino commented that this seems very in-line with program intentions.

Motion to approve rebate request for \$200.

Motion: Reitman **Second:** Cheng
VOTE: Approve – All **Motion Passes.**

9. 2020 Meeting Schedule

- a. Weidl presented a 2020 meeting schedule. Tuohy asked by the December meeting is on a Wednesday. Weidl responded that has traditionally been the Holiday Party.

Motion to approve 2020 meeting schedule with December 8th replacing December 2nd.

Motion: Cheng **Second:** Rettker
VOTE: Approve – All **Motion Passes.**

10. Adjournment

Motion to adjourn at 5:06pm.

Motion: Irpino **Second:** Cheng
VOTE: Approve – All **Motion Passes**

Minutes Submitted By: Justin Weidl, Business District Manager