

Tuesday, September 14<sup>th</sup> 2021

Zoom Meeting: Call-in number: +1 (312) 626-6799

Meeting ID: 854 2348 6000 | Password: 999727 | 4:30pm

Commissioners Present: Terry Tuohy (*Chair*), Josh Reitman (*Vice-Chair*), Noreen Keeney (*Secretary*), Dominic Irpino, Kelly Cheng, Winston Feng, Erin Hoang  
Commissioners Absent: David Rettker (*Treasurer*), Jared Dolan, Patti Hutzel, Lesley Showers, Karl Sullivan  
Others in Attendance: Justin Weidl (Uptown United), Andrew Bell (TimeZoneOne)

### 1. Welcome and Call to Order

- a. Tuohy called meeting to order at 4:34pm.

### 2. Public Input

- a. Andrew Bell from TimeZoneOne introduced himself and talked about the importance of Marketing and PR Relations for neighborhoods such as Uptown.

### 3. Approval of Minutes

- a. On acceptance of minutes for the below meeting:

*Motion to accept July 6<sup>th</sup> 2021 minutes.*

**Motion:** Cheng

**Second:** Keeney

**VOTE:** Approve – All

**Motion Passes.**

### 4. Budget and Financial Report

- a. Weidl presented a financial report.
  - i. Balance Sheet reflects a lower balance than normal for this time of year, but that is due to the tax bills being sent out later than normal and the payment deadline being extended until October 1<sup>st</sup>.
  - ii. 2021 Budget v. Actuals shows income lower than normal for this time of year due to property tax bills being sent out late. Spending has been allocated at 90% of budget.

### 5. 2022 Landscape Maintenance RFP Review

- a. Weidl shared information related to 2020's Landscape Maintenance RFP. Moore Landscapes's proposal included an option to renew for another year at the same cost.
  - i. Irpin commented that Moore Landscapes has always done a wonderful job.

*Motion to renew Moore Landscapes contract for 2022 landscape maintenance services.*

**Motion:** Irpino

**Second:** Cheng

**VOTE:** Approve – All

**Motion Passes.**





**6. 2022 PR / Marketing Consultant RFP Review**

- a. Weidl presented a draft PR / Marketing Consultant RFP for 2022 services.

*Motion to release 2022 PR / Marketing RFP:*

**Motion:** Cheng

**Second:** Keeney

**VOTE:** Approve – All

**Motion Passes.**

**7. Grant and Rebate Subcommittee Meeting**

- a. The Grant and Rebate Subcommittee shall meet on Tuesday, October 26<sup>th</sup> at 4:30pm.

**8. Adjournment**

*Motion to adjourn at 5:20pm.*

**Motion:** Keeney

**Second:** Cheng

**VOTE:** Approve – All

**Motion Passes**

**Minutes Submitted By:** Justin Weidl, *Director of Business Services*

