

Tuesday, October 25th 2022

Zoom Meeting: Call-in number: +1 (312) 626-6799

Meeting ID: 576 780 3698 | Password: 032739 | 4:30pm

Commissioners Present: Terry Tuohy (*Chair*), Patti Hutzel (*Vice-Chair*), Noreen Keeney (*Secretary*), Kelly Cheng, Dominic Irpino, Nick Pinto, Matthew Ruffi, Lesley Showers, Karl Sullivan

Commissioners Absent: David Rettker (*Treasurer*), Jared Dolan, Winston Feng, Erin Hoang

Others in Attendance: Sarah Wilson (*Uptown United*), Justin Weidl (*Uptown United*), Andre Peloquin (*Public*)

1. Welcome and Call to Order

- a. Tuohy called meeting to order at 4:31pm.

2. Public Input

- a. None

3. Approval of Minutes

On acceptance of minutes for the below meeting:

Motion to accept July 5th 2022 minutes.

Motion: Cheng

Second: Keeney

VOTE: Approve – All

Motion Passes.

4. Budget and Financial Report

- a. Weidl presented a financial report.
 - i. Weidl reported that bills for the second installment tax collections, which are normally due on August 1st, may be sent out as late as January. The City of Chicago has recommended that SSA's should begin taking steps to evaluate funding and cash flow status for the remainder of 2022. Cleanslate has agreed to take payments late which should accommodate the late funding.

5. Uptown Special Service Area #34 Officers

- a. Weidl shared that Josh Reitman, current Vice-Chair has resigned from the SSA Commission.
 - i. Tuohy nominated Hutzel for the Vice-Chair vacancy.

Motion to approve Hutzel as Vice-Chair of the Uptown SSA #34 Commission.

Motion: Ruffi

Second: Kenney

VOTE: Approve – All

Motion Passes.





6. 2023 Landscape Maintenance RFP

- a. Weidl presented a draft RFP for 2023 landscape maintenance services. He also presented the 2022 landscape maintenance services contract with Moore Landscapes which provides an option to renew services for 2023 at a slight increase.
 - i. Irpino and Pinto commented that they have had good experiences with Moore Landscapes.
 - ii. Tuohy suggested maintaining a good relationship with existing vendors during a time of financial uncertainty.
 - iii. Cheng commented that the slight increase seems reasonable during a time of high inflation, labor shortages, and supply-chain issues.

Motion to approve landscape maintenance service contract for 2023 with Moore Landscapes.

Motion: Irpino

Second: Keeney

VOTE: Approve – All

Motion Passes.

7. Security Rebate Program

- a. Weidl presented a security rebate request from Salvation Army for roll down security shutters at 4315 North Broadway.
 - i. Cheng asked Weidl to confirm that the location has security cameras.
 - ii. Hutzler asked Weidl to confirm that the location will get a sign permit if the shutters will have vinyl signage applied to them.
 - iii. Showers asked Weidl to confirm that the location will get a public way use permit.
 - iv. Sullivan suggested that Weidl encourage a mural on the shutters as opposed to vinyl signage.
 - v. Ruffi mentioned that “roll down security barriers” are listed as an ineligible expense on the Security Rebate Application form
 - vi. Tuohy asked Weidl to discuss roll down security shutters with other SSA’s to see if their programs rebate this expense as a security enhancement.

8. Next Meeting and Adjournment

- a. Next meeting is scheduled for Tuesday, December 6th, 2022, at 4:30pm via Zoom.

Motion to adjourn at 5:31pm:

Motion: Cheng

Second: Keeney

VOTE: Approve – All

Motion Passes.

Minutes Submitted By: Justin Weidl, *Director of Neighborhood Services*

